

## GOAT REGISTRATION PROCESS

To qualify for registration, a goat must have a herd code and must have been assessed for fiber quality through testing by a recognized laboratory or by a judge at a recognized fleece competition or cashmere goat show. The judge or laboratory must confirm that the goat's fleece meets the minimum standard requirements set by the Cashmere Goat Association for cashmere goats. The standard requirements can be found on the Cashmere Goat Association site, [www.cashmeregoatassociation.org](http://www.cashmeregoatassociation.org). Recognized laboratories, fleece competitions, and cashmere goat shows are also described on the site.

### General notes about the database and registry

- This is an open registry. Each animal must qualify on its own merits, not on those of its parents.
- The database will contain basic information on goats that appear in the pedigrees of registered goats, even if they are not registered. Goats that are on the database as "pedigree only" entries will not appear in the List of Registered Goats, but they can be located through the Search by Herd Code and Name.
- Farmers may submit information on any goat they own, but they must be defined on the database as "farmers". This is accomplished when a herd code is assigned and the farm is added to the database.
- Farmers may submit information on goat evaluations from events held prior to 2017. If the event does not appear in the list of eligible events for an evaluation, please have the event added to the database by contacting Pam Haendle at [hermitpond@gmail.com](mailto:hermitpond@gmail.com).
- All known herd codes have been included in the database. If your farm does not appear in the Farm List, please request a herd code by contacting Pam Haendle at [hermitpond@gmail.com](mailto:hermitpond@gmail.com).

### Registration steps

1. Enter the goat in a fleece competition or a goat show or submit a fleece sample for lab testing. Lab tests done in previous years and assessments made by judges at events in prior years are acceptable. Check CGA website for acceptable venues.
2. Collect information on the goat's pedigree.
3. Use the "Search by Herd Code & Name" function on the CGA Database website to determine whether the goats in your animal's pedigree are already included in the database.

4. Use the “Add Pedigree Entry” function to add any goats in the pedigree that are not already on the database, starting with the grandparents. Include as many details as possible on the characteristics of your goat's ancestors.
5. Once all the known ancestors (parents and grandparents) are on the database, use the “Add New Goat” function to add the descriptive information on the goat to be registered.
6. Use the “Add Evaluation Data” function to add the information from the competition, show, or lab test. Upload a scan of the scorecard or lab report with the data. Evaluations cannot be certified without an uploaded scorecard or report.
7. The system will add the evaluation data with its status set to "Pending Review".
8. Periodically, the registrar will check for evaluations that are pending review. Currently, Pam Haendle is serving as registrar and can be reached at hermitpond@gmail.com.

At this point, the system and the registrar will complete the process.

9. The registrar will compare the evaluation data entered with the validation data and will update the evaluation status with one of the following:
  - a. Reviewed but inconsistencies between submission and validation data were found
  - b. Reviewed and consistent but not qualifying, per the standard
  - c. Reviewed and certified as qualifying for registration.
10. If the evaluation status was set to “Reviewed and certified as qualifying”, the registrar will ensure that the registration status on the goat record is set to “Registered”. Otherwise, the registration status remains unchanged.

If a registered goat is sold or transferred to another farm, it is the responsibility of the owner to update the goat’s information with the herd code of the new owner. This can be done through the “Update Goat” function. Owners of registered goats should also update Date of Death when appropriate.